

Uniform Guidance: Matrix of Subjects and Task Areas

Key

✓ = to be done ? = to be determined

*First subject areas to be addressed

Subject	Task Area					
	Gap analysis	Policy decisions	Business process adjustment	Electronic tool development	Guidance documents and web materials	Communication and training
Administrative and clerical salaries*	✓	✓	✓	?	✓	✓
Allowable activities	✓	✓	✓	?	✓	✓
Closeout	✓	✓	?	?	?	?
Computing devices*	✓	✓	✓	?	✓	✓
Conferences	✓	✓	?	?	?	?
Cost sharing	✓	✓	?	?	?	?
Disclosure statement	✓	✓	?	?	?	?
Effort reporting	✓	✓	?	?	?	?
Exchange rates	✓	✓	?	?	?	?
Fringe benefits (accumulated leave)	✓	✓	✓	?	✓	✓
Participant support costs	✓	✓	✓	?	✓	✓
Prior approvals	✓	✓	✓	?	✓	✓
Procurement Standards	✓	✓	✓	✓	✓	✓
Program income (royalties)	✓	✓	?	?	?	?
Property Standards	✓	✓	✓	✓	✓	✓
Publication costs	✓	✓	✓	?	✓	✓
Recruiting costs (visa costs)	✓	✓	?	?	?	?
Subrecipient monitoring and management	✓	✓	✓	✓	✓	✓
Travel costs (dependent care for conferences)	✓	✓	?	?	?	?
Utility cost adjustment	✓	✓	?	?	?	?

The four task areas in these columns are largely dependent on the first two task areas, gap analysis and policy decisions.