

WISPER Approval Type	Approval Language	Used When	Typically Sent By
\$0 PI Appt with IP Obligations	As a function of my employment being with an employer other than the University of Wisconsin-Madison, I cannot comply with "I confirm that I am now under no obligation to any other person or extramural sponsor with respect to any rights in inventions, discoveries, or copyrightable material which are in conflict with the subject agreement or project proposal." My intellectual property obligations are with my employer.	Used to address IP obligations of PI outside the UW.	Department to PI
Additional Department Review	Allowing access to another user in the Department or Section to facilitate review and processing.	Used when proposal/award/funding/WISPER record involves multiple departments. Examples include cross-campus collaboration on proposals and awards - such as multiple investigators from different departments.	Department to another Department
Chair Approval	Requesting your approval of this project under your department's administration.	Used when chair approval is required of the proposal/award/funding/WISPER record.	Department to Department Chair
Clin Trial Pre-Review	Requesting RSP begin review of this Clinical Trial Agreement. The Sponsor contact name, phone and email is:	Used when requesting review and negotiation of clinical trial agreement.	Department to RSP
COI Office Review	Please begin FCOI nexus review of investigators, as necessary.	Used when RSP receives a PHS sponsor GMS-initiated JIT and/or when FCOI review is needed by the COI Office.	RSP to Department

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Cost Share	Please include information such as the RFP, the type (mandatory, voluntary, combination) and the method (payroll, non-payroll, or third party).	Used when requesting review and approval by another department or Dean's office of the proposed resources to meet cost share obligations within a proposal.	Department to another Department or Division/Dean's Office
Division Approve Terms	Requesting that you review & approve the terms of the award. Specifically...	Used when non-standard award terms require specific Division review and approval.	RSP to Division/Dean's Office
Division Budget Review	Requesting that the Division review the budget of this record.	Used when requesting Division budget review and approval at proposal or award set.	Department to Division/Dean's Office
Division to RSP Preproposal	Requesting that RSP approve and submit the full application which was previously routed as a preproposal...	Used when – no longer in use	No longer used
F&A Waiver	Requesting approval of waived F&A because...	Used when requesting an F&A rate less than the UW's negotiated rates. An F&A waiver is an institutional agreement that F&A costs will be charged at a lower rate than the sponsor's published rate. These waivers are obtained on a case-by-case basis from the Director of Research & Sponsored Programs. Please contact your Dean's office as soon as you become aware of the need for the request.	Department to Division/Dean's Office. Final RSP approval is required for all F&A waivers after the Division approves.
LEGAL Review	Requesting that you review and provide input on the Legal language of the award. Specifically...	Used when requesting review of legal documents.	Department/Division to RSP

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Limited PI Status	Requesting approval of the PI named on this record and for which the PI Limited Status request form is attached to this record.	Used when requesting approval for an academic staff, for a defined period of time, may be authorized to serve as PIs in this context.	Department to Division/Dean's Office. Alternatively, Department to Chair if necessary.
OTHER		Used for approval requests to communicate on miscellaneous items.	Varies
OTHER Dept or Div. Resource	Requesting approval for the following resources: Collaborator: Dates: Proposed Effort %: Salary Amount Requested in Budget: Other Resources Requested (i.e., Space):	Used when proposals involve the resources of more than one department, school, or college (including university cost sharing). The proposal must be reviewed by appropriate officials of each unit.	Department to another Department.
PI Approve Terms	Requesting that you review and approve the terms of the award. Specifically...	Used when there are non-standard award terms require specific PI review and approval.	Department to PI or RSP to PI
Patient Consent	Please verify that the use or transfer of human tissue or material referenced in the attached agreement(s) is compliant with and authorized by any applicable patient consents and protocols. This may entail verification with the IRB.	Used when - no longer in use	No longer used
Request Advance Award Setup	Requesting that the Division approve an Advance Award for this record because...	Used when PI needs access to funding for a project prior to receipt of the official notice of grant award.	Department to Division/Dean's Office. Division/Dean's Office then requests advance account from RSP. <i>This approval type should not be sent directly to RSP.</i>

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Revised Budget to RSP	Requesting that RSP approve and submit the revised budget as attached...	Used when department/dean's office requests review and submission of a revised budget.	Division/Dean's Office to RSP.
Set up Projects	Requesting that you review and complete the information under the Projects tab of this record. Guidance is available in the Training Documents at http://www.rsp.wisc.edu/WISPER/index.html . When completed, please respond to this approval.	Used when RSP receives an award. Department and/or Dean's office staff review the award notice attached in WISPER and complete the projects tab allowing RSP to set up the project/award to allow spending.	RSP to Department.