

RAMP Training Calendar

University of Wisconsin–Madison

****All subject to change as the project progresses****

Current as of April 26th, 2023





RAMP Learning Opportunities

Funding Proposal Module

-FP Step 1 - SmartForms

Live demonstration and hands-on exercise of how to create the RAMP Proposal SmartForm.



May 2nd, May 3rd, May 9th, May 11th, May 15th, May 17th, May 24th, May 30th, June 2nd, June 6th, June 12th, July 11th

Funding Proposal Module

-FP Step 2 - Budgets

Live demonstration and hands-on exercise of how to create a budget in RAMP.



May 4th, May 10th, May 16th, May 17th, May 22nd, May 24th, May 30th, May 31st, June 6th, June 7th, June 13th, July 12th

Funding Proposal Module

-FP Step 3 - SF424

Live demonstration and hands-on exercise of how to create and submit a proposal directly to Grants.gov from RAMP.



May 10th, May 16th, May 18th, May 23rd, May 26th, May 31st, June 1st, June 9th, June 14th, July 13th

Grants Module

-Award Setup-

Live demonstration and hands-on exercise of how to complete an award setup (unit review and setup) in RAMP.



May 18th, May 19th, May 23rd, May 25th, May 30th, June 5th, June 12th, June 15th, June 6th, June 11th

Grants Module

-Award Modifications and Management -

Live demonstration and hands-on exercise of how to review an award record and request an award modification (or change) request.



May 19th, May 22nd, May 25th, May 31st, June 5th, June 8th, June 13th, June 15th, July 7th, July 12th

Agreements Module

Live demonstration and hands-on exercise of how to review and initiate a RAMP agreement record.



May 23rd, May 30th, June 1st, June 7th, June 9th, June 14th, June 16th, July 6th, July 7th, July 13th



RSP (and/or Division) Specific RAMP Learning Opportunities

Tue June 6th
8:30 – 9:30 AM

Intro to RAMP
Inbox, Workflow,
Navigation, and
Workload
Management



Intended Audience:
All RSP Staff

Tue June 6th
2:30 – 4:30 PM

Grants Module
Award Setup



Intended Audience:
RSP Award Setup
Team

Wed June 7th
1:00 – 3:00 PM

Funding
Proposal Module
Proposals and JIT



Intended Audience:
RSP
Proposal Team

Thurs June 8th
9:00 – 10:30 AM

Agreements
Module



Intended Audience:
RSP Contracts Team

Thurs June 8th
11 AM – Noon

Agreement and
Grants Module
Award Workflow
and Handoffs



Intended Audience:
RSP Award Setup
Team and Contracts
Team



RSP (and/or Division) Specific RAMP Learning Opportunities

Fri June 9th

1:00 – 2:30 PM

Funding Proposal
Module
Complex
Proposals



Intended Audience:
RSP Proposal Team

Mon June 12th

3:00 – 4:30 PM

Grants Module
Complex Award
Setup Scenarios
and Office Hours



Intended Audience:
RSP Award Setup Team

Tue June 13th

3:00–4:00 PM

Funding Proposal
Module
Department
(Division) and RSP
Reviewers



Intended Audience:
Division Reviewers and
RSP Proposal Team

Wed June 14th

11:00 AM – Noon

Funding Proposal
Module
SF424
Department
(Division) and RSP
Submitters



Intended Audience:
Division Submitters and
RSP Proposal Team



RSP (and/or Division) Specific RAMP Learning Opportunities

Friday June 16th

11 AM – Noon

Grants Module
Understanding
RAMP Awards for
Post-Award



Intended Audience:
RSP Post Award

Friday June 16th

12:30 – 2:00 PM

Grants Module
Modifications and
Award
Management
(Post-Award)



Intended Audience:
RSP Award Setup Team
and Post Award


May

2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
1 May	2 <ul style="list-style-type: none">FP Step 1 (AM)	3 <ul style="list-style-type: none">FP Step 1 (AM)	4 <ul style="list-style-type: none">FP Step 2 (AM)	5	6/7
8	9 <ul style="list-style-type: none">FP Step 1 (AM)	10 <ul style="list-style-type: none">FP Step 2 (AM)FP Step 3 (PM)	11 <ul style="list-style-type: none">FP Step 1 (AM)	12	13/14
15 FP Step 1 (PM)	16 <ul style="list-style-type: none">FP Step 2 (AM)FP Step 3 (PM)	17 <ul style="list-style-type: none">FP Step 1 (AM)FP Step 2 (PM)	18 <ul style="list-style-type: none">FP Step 3 (AM)Award Setup (PM)	19 <ul style="list-style-type: none">Award Mods (AM)	20/21
22 <ul style="list-style-type: none">Award Mods (AM)FP Step 2 (PM)	23 <ul style="list-style-type: none">Award Setup (AM)FP Step 3 (PM)	24 <ul style="list-style-type: none">FP Step 1 (AM)FP Step 2 (PM)Agreements (PM)	25 <ul style="list-style-type: none">Award Mods (AM)Agreements (PM)	26 <ul style="list-style-type: none">FP Step 3 (AM)	27/28
29	30 <ul style="list-style-type: none">FP Step 1 (AM)Award Setup (AM)FP Step 2 (PM)Agreements (PM)	31 <ul style="list-style-type: none">FP Step 2 (AM)	1 June	2	3/4
5	6	7	8	9	10/11

June

2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
29 May	20	31	1 June <ul style="list-style-type: none">Award Mods (AM)FP Step 3 (PM)Agreements (PM)	2 <ul style="list-style-type: none">FP Step 1 (AM)	3/4
5 <ul style="list-style-type: none">Award Setup (AM)Award Mods (PM)	6 <ul style="list-style-type: none">FP Step 1 (AM)InBox, Workflow, Workload Management (AM)RSP Award Setup (PM)FP Step 2 (PM)	7 <ul style="list-style-type: none">FP Step 2 (AM)Agreements (PM)RSP Proposals/JIT	8 <ul style="list-style-type: none">RSP Agreements (AM)RSP Agreement/Award WorkflowFP Step 3 (AM)Award Mods (PM)	9 <ul style="list-style-type: none">FP Step 3 (AM)Agreements (PM)RSP/Div Complex Proposals (PM)	10/11
12 <ul style="list-style-type: none">FP Step 1 (AM)Award Setup (PM)Complex Awards Scenarios/Office Hours (PM)	13 <ul style="list-style-type: none">Award Mods (AM)FP Step 2 (PM)RSP/Div Funding Proposal Reviewers (PM)	14 <ul style="list-style-type: none">Agreements (AM)SF424 Submitter (AM)FP Step 3 (PM)	15 <ul style="list-style-type: none">Award Setup (AM)Award Mods (PM)	16 <ul style="list-style-type: none">Agreements (AM)RSP Grants Awards for Post (AM)RSP Grants Post-Award Activities (PM)	17/18
19 <ul style="list-style-type: none">Office Hours & Coaching	20 <ul style="list-style-type: none">Office Hours & Coaching	21 <ul style="list-style-type: none">Office Hours & Coaching	22 <ul style="list-style-type: none">Office Hours & Coaching	23 <ul style="list-style-type: none">Office Hours & Coaching	24/25
26 <ul style="list-style-type: none">Go –Live! 	27 <ul style="list-style-type: none">Office Hours & Coaching	28 <ul style="list-style-type: none">Office Hours & Coaching	29 <ul style="list-style-type: none">Office Hours & Coaching	30 <ul style="list-style-type: none">Office Hours & Coaching	1/2 July
3	4	5	6	7	8/9

July

2023

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SAT/SUN

26 June

27

28

29

30

1/2 July

3

4

Happy Birthday



5

NIH Deadline

6

- Award Setup (AM)
- Agreements (PM)

7

- Award Mods (AM)
- Agreements (PM)

8/9

10

11

- FP Step 1 (AM)
- Award Setup (PM)

12

- FP Step 2 (AM)
- Award Mods (PM)

13

- FP Step 3 (AM)
- Agreements (PM)

14

15/16

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21

22/23

24

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29/30

31

1 August

2

3

4

5/6