

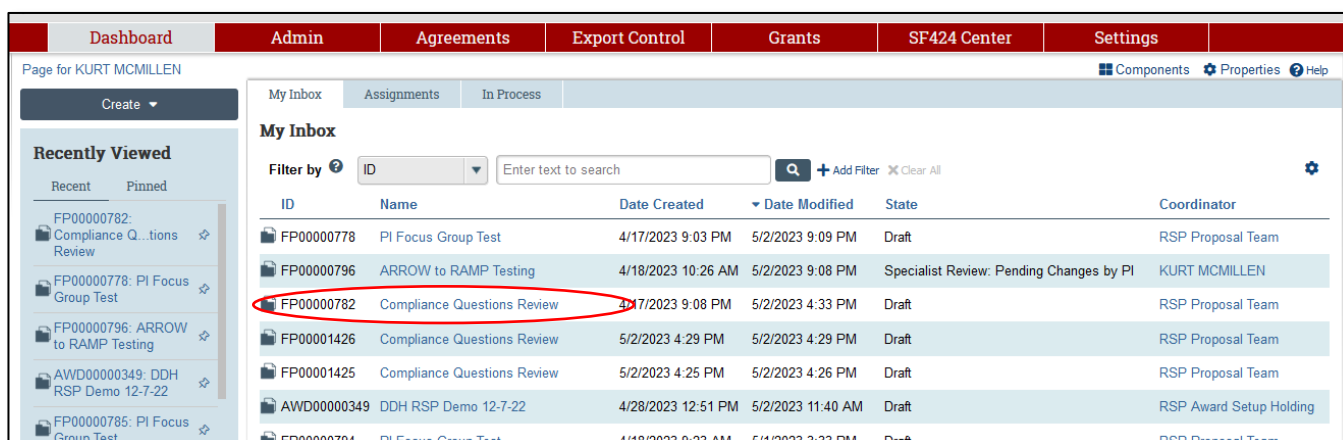
# RAMP - Research Administration Management Portal

## Compliance Questions - ARROW ↔ RAMP Integration

This guide provides an overview of the integration from ARROW to RAMP. Similar to WISPER, RAMP also has a series of compliance questions that must be answered. However, unlike WISPER, RAMP pulls in protocol information from ARROW for protocols that have been linked to RAMP proposals and/or awards.

### Compliance Questions Process

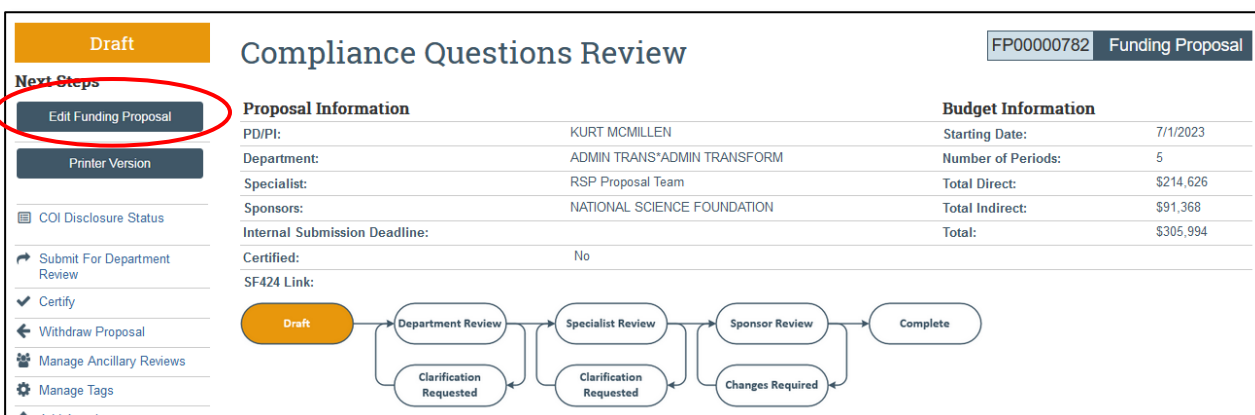
**Step 1: Navigate to the RAMP Funding Proposal record.** This can be completed by logging into RAMP and selecting the appropriate funding proposal record.



The screenshot shows the RAMP dashboard for user KURT MCMILLEN. The top navigation bar includes Dashboard, Admin, Agreements, Export Control, Grants, SF424 Center, Settings, Components, Properties, and Help. The left sidebar shows a 'Recently Viewed' list with items like 'FP00000782: Compliance Q...tions Review' and 'FP00000778: PI Focus Group Test'. The main content area is titled 'My Inbox' and contains a table of funding proposal records. The table has columns for ID, Name, Date Created, Date Modified, State, and Coordinator. The record 'FP00000782: Compliance Questions Review' is highlighted with a red circle.

ID	Name	Date Created	Date Modified	State	Coordinator
FP00000778	PI Focus Group Test	4/17/2023 9:03 PM	5/2/2023 9:09 PM	Draft	RSP Proposal Team
FP00000796	ARROW to RAMP Testing	4/18/2023 10:26 AM	5/2/2023 9:08 PM	Specialist Review: Pending Changes by PI	KURT MCMILLEN
FP00000782	Compliance Questions Review	4/17/2023 9:08 PM	5/2/2023 4:33 PM	Draft	RSP Proposal Team
FP00001426	Compliance Questions Review	5/2/2023 4:29 PM	5/2/2023 4:29 PM	Draft	RSP Proposal Team
FP00001425	Compliance Questions Review	5/2/2023 4:25 PM	5/2/2023 4:26 PM	Draft	RSP Proposal Team
AWD00000349	DDH RSP Demo 12-7-22	4/28/2023 12:51 PM	5/2/2023 11:40 AM	Draft	RSP Award Setup Holding
FP00000794	PI Focus Group Test	4/18/2023 9:23 AM	5/1/2023 3:33 PM	Draft	RSP Proposal Team

**Step 2: Select the “Edit Funding Proposal” button.** This will open the proposal smart forms that contain the necessary proposal information, including the compliance questions for review.



**Compliance Questions Review** FP00000782 Funding Proposal

**Next Steps**

- Edit Funding Proposal** (circled in red)
- Printer Version
- COI Disclosure Status
- Submit For Department Review
- Certify
- Withdraw Proposal
- Manage Ancillary Reviews
- Manage Tags
- Add Attachments

**Proposal Information**

PD/PI:	KURT MCMILLEN
Department:	ADMIN TRANS*ADMIN TRANSFORM
Specialist:	RSP Proposal Team
Sponsors:	NATIONAL SCIENCE FOUNDATION
Internal Submission Deadline:	
Certified:	No
SF424 Link:	

**Budget Information**

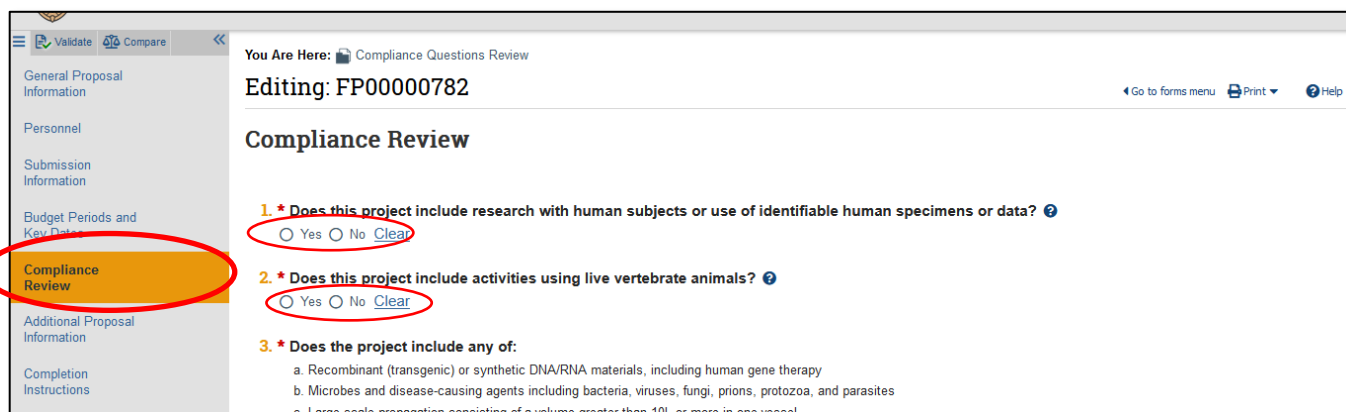
Starting Date:	7/1/2023
Number of Periods:	5
Total Direct:	\$214,626
Total Indirect:	\$91,368
Total:	\$305,994

**Workflow Diagram:**

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graph LR
    Draft([Draft]) --> DeptRev([Department Review])
    DeptRev --> SpecRev([Specialist Review])
    SpecRev --> SponsorRev([Sponsor Review])
    SponsorRev --> Complete([Complete])
    DeptRev --> ClarReq1([Clarification Requested])
    SpecRev --> ClarReq2([Clarification Requested])
    SponsorRev --> ChangesReq([Changes Required])
    ClarReq1 --> DeptRev
    ClarReq2 --> SpecRev
    ChangesReq --> SponsorRev
  
```

**Step 3: Select the “Compliance Review” section.** This will take you to the specific SmartForm that contains the compliance questions to be answered. There are 10 total questions to be answered, with some containing branching logic that prompts follow on questions to obtain the necessary compliance information. Review the questions and provide the proper responses. The compliance questions must be answered before a proposal and/or award record can progress to department review.



**Compliance Review**

**1. \* Does this project include research with human subjects or use of identifiable human specimens or data?**

☐ Yes ☐ No [Clear](#)

**2. \* Does this project include activities using live vertebrate animals?**

☐ Yes ☐ No [Clear](#)

**3. \* Does the project include any of:**

- a. Recombinant (transgenic) or synthetic DNA/RNA materials, including human gene therapy
- b. Microbes and disease-causing agents including bacteria, viruses, fungi, prions, protozoa, and parasites
- c. Large scale propagation consisting of a volume greater than 10L or more in one vessel

For questions 1-4 (IRB, IACUC, BIO, SCRO) there is an integration to pull protocol information into RAMP. If you answer “yes” to any of questions 1-4, you will be asked if an ARROW application exists for this study.

If you answer “yes” to the follow-on question, RAMP will look to display the information from ARROW. If an ARROW application is associated with the RAMP proposal/award, it will appear:

**2. \* Does this project include activities using live vertebrate animals?** ?

☒ Yes ☐ No [Clear](#)

**a. \* Have you submitted or do you have an approved IACUC protocol application?**

☒ Yes ☐ No [Clear](#)

Related IACUC Protocols:

Protocol Number	Protocol Title	Status	PI Name	Approval Date	Expiration Date	Congruence
G005207	Andrew Test Protocol	Pending	Mepstein, Pi			

If not, you'll receive a message prompting you to associate the funding:

**2. \* Does this project include activities using live vertebrate animals?** ?

☒ Yes ☐ No [Clear](#)

**a. \* Have you submitted or do you have an approved IACUC protocol application?**

☒ Yes ☐ No [Clear](#)

Related IACUC Protocols:

Protocol Number	Protocol Title	Status	PI Name	Approval Date	Expiration Date	Congruence
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*You must first add this funding proposal to your IACUC application in [ARROW](#).*

**Step 4: If needed, associate the ARROW application with the RAMP record.** To have a protocol properly appear in RAMP, the RAMP record (proposal or award) must be listed as a funding source for the protocol

**1. Funding Administered by UW Madison** ⓘ

\* Do you have pending or approved funding administered through Research and Sponsored Programs (RSP) or Business Services to support this project?

You can search for active and pending funding sources using any of the following: PI Name, Proposal ID, Award ID, or Project ID, Funding Title, Sponsor #, or Sponsor Name. Some types of funding are not yet listed in the chooser (e.g., WPP, some ICTR awards). For these funding sources, click cancel and enter the funding details in response to selecting 'Yes' to question 2.



Add	PI Name	Proposal ID	Award ID	Project ID	Title	Sponsor	Primary Sponsor	Status	Start Date	End Date
<input checked="" type="radio"/>	McMillen, Kurt	FP00000796			ARROW to RAMP Testing	NATIONAL SCIENCE FOUNDATION		Specialist Review	7/1/2023	6/30/2028

Showing 1 to 1 of 1 entries



Primary Sponsor

No Value Entered

Federal

Yes

application in ARROW. To do this, access ARROW, navigate to the necessary protocol and select the RAMP record in “funding” section of the ARROW protocol application. The RAMP record must be listed as a primary funding source in order to be recognized by RAMP, not as an “other/non-sponsored” funding source. For



proposals, it's acceptable to not have funding associated with the RAMP record. But it will be required should the proposal be awarded, and before the award is set-up in the financial system.

Guidance on how to complete these steps in ARROW can be found here: <https://research.wisc.edu/research-compliance-and-ethics-oversight/animal-research/research-animal-resources-and-compliance-arrow/>.