

Dear Proposed Subrecipient,

We are contacting you because your institution has been identified as a subrecipient on a proposal to be submitted by the University of Wisconsin-Madison to one of the Department of Energy (DOE) agencies listed below. Recent Interim DOE Conflict of Interest Policy ([Interim Policy](#)) requires us to collect certain information from you at time of proposal, and during the life of the award.

If your organization is compliant with the DOE Interim Financial Conflict of Interest (FCOI) Policy, we encourage you to enroll your organization in the FDP Clearinghouse of institutions compliant with these regulations. Your organization does not have to be an FDP member to enroll in the Clearinghouse, and the enrollment process is very brief. Here is a link to the FDP Clearinghouse: http://sites.nationalacademies.org/PGA/fdp/PGA_070596 If your institution is a member of the Clearinghouse, please respond to this email indicating the name of your institution and confirming that you are a member of the FDP Clearinghouse. No further action is required.

If you are not enrolled and do not plan to enroll in the FDP Clearinghouse, then we request that at your earliest convenience, you review, complete and return the attached form(s).

If this proposal is awarded, no DOE funds may be expended by your organization related to this project until DOE FCOI requirements are met and this information is obtained.

List of Department of Energy Agencies ADVANCED RESEARCH PROJECTS AGENCY
DOE, ALBUQUERQUE OPERATIONS OFFICE
BONNEVILLE POWER AUTHORITY
CHICAGO OPERATIONS OFFICE
GOLDEN FIELD OFFICE
IDAHO OPERATIONS OFFICE
NATIONAL ENERGY TECHNOLOGY LABORATORY
NATIONAL NUCLEAR SECURITY ADMINISTRATION
NEVADA OPERATIONS OFFICE
OAK RIDGE OPERATIONS OFFICE
OAKLAND OPERATIONS OFFICE
OHIO FIELD OFFICE
RICHLAND OPERATIONS OFFICE
SAVANNAH RIVER OPERATIONS OFFICE

Please let me know if you have any questions.

Sincerely,