



Symposium for Research Administrators

University of Wisconsin-Madison
October 25th, 2022

SciENcv and ORCID Tips, Tricks and Live Demo

Sylvia Swift Kmiec, Department of Physics

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Getting into SciENcv

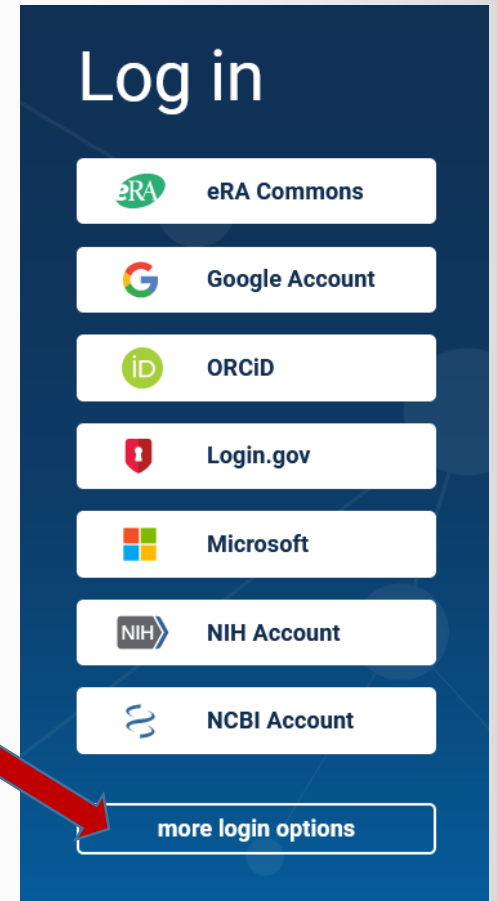


Start here:

<https://www.ncbi.nlm.nih.gov/sciencv/>

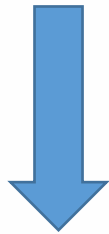
PI and Administrator/Delegate each need:

- 3rd Party account/profile active
- UW-Madison Net Id
- Linked 3rd party/NCBI accounts



My NCBI Log-In/Dashboard

Accounts
Successfully Linked



Welcome back!

Log in again with National
Science Foundation
(Researcher Login), USA

other login options



Search NCBI databases

Search : PubMed

Search

Hint: clicking the "Search" button without any terms listed in the search box will transport you to that database's homepage.

My Bibliography

Your bibliography contains **no items**.
Your bibliography is **private**.

Delegated Bibliographies

Bibliography	Items	Sharing
Madhav Chitturi's bibliography	130	private
Andrea Hicks's bibliography	59	private
Steven Loheide's bibliography	69	private
David Noyce's bibliography	111	private
Mohan Qin's bibliography	24	private

[Manage My Bibliography >](#)

Recent Activity

You do not have any recent activity.

[Clear](#) [Turn Off](#)

[See All Recent Activity >](#)

Saved Searches

You don't have any saved searches yet.
Go and [create some saved searches](#) in PubMed or our other databases.

[Manage Saved Searches >](#)

Collections

All bibliographies and Other citations are now in [My Bibliography](#).

Collection Name	Items	Settings/Sharing	Type
Favorites	edit 0	Private	Standard

[Manage Collections >](#)

Filters

Filters for: PubMed

You do not have any active filters for this database.
[Add filters for the selected database.](#)

[Manage Filters >](#)

SciENcv

Name	Last Update	Sharing	Type
Sample	24-Jan-2022	Private	NSF2021Biosketch
Symposium CPS	2:45 PM	Private	NSF-CPS22-1

Delegated CVs :

- [noyce@engr.wisc.edu](#)
- [mchitturi@wisc.edu](#)
- [mohan_qin@wisc.edu](#)
- [loheide@wisc.edu](#)
- [hicks5@wisc.edu](#)

[Manage SciENcv >](#)

Adding an Account Delegate

My NCBI » Settings

NCBI Account Settings

Email

egoeldner@wisc.edu (confirmed)

This email is used for delivery of saved searches.

Change

NCBI Account

Your Username is the email address of the 3rd-party account you used to register your NCBI Account.

Username: egoeldner@wisc.edu

Linked accounts

You can sign in via these 3rd-parties. Contact the 3rd party for sign-in related issues.

National Science Foundation
(Researcher Login), USA

egoeldner@wisc.edu (currently signed in via this method)

Change

Delegates

You can add delegates to help you manage your bibliography and/or SciENcv profiles.

[Add a Delegate](#)

ACCOUNT



Logged in as:

egoeldner@wisc.edu

[Dashboard](#)

[Publications](#)

[Account settings](#)

[Log out](#)



Working with Delegate SciENcv accounts

My NCBI » SciENcv

First name Last name

User profile has not yet been created.
Click edit to set up your profile.

Create a New Document

Document name

Sample

Enter a name to help you to identify this document

Format

- NIH Biosketch
- NIH Fellowship Biosketch
- NSF Biosketch
- NSF Current and Pending Support
- IES Biosketch

Select a format for this document

Choose data source

- Start with a blank document
- Existing Document:

- External source:

Your NSF account is linked to your existing account.
Your linked account was used to create this document.
Some fields which would otherwise be required are pre-filled.

- eRA Commons
- ORCID
- National Science Foundation

Sharing

- Private
- Public

You can change the shared settings at any time.

SciENcv documents [Edit](#) [+ Create New Document](#)

Last Update	Name
24-Jan-2022	Sample
2:45 PM	Symposium CPS

[+ Create New Document](#)

SciENcv Account(s) Delegated to you

- [David Noyce \(noyce@engr.wisc.edu\)](#)
- [Madhav Chitturi \(mchitturi@wisc.edu\)](#)
- [Mohan Qin \(mohan.qin@wisc.edu\)](#)
- [Steven Loheide \(loheide@wisc.edu\)](#)
- [Andrea Hicks \(hicks5@wisc.edu\)](#)

User Tips



1. Start faculty/PIs on SciENCv!
 - Fillable template is going away
 - Add to orientation checklist
2. To combine multiple SciENCv files for single PDF upload
 - flatten/print as PDF first,
 - then combine
3. Consider adding pending proposals upon submission/WISPER status 4 while info is fresh in mind
4. One option to assist with Current Pending updates as a delegate:
 - Export CPS as PDF
 - Open as Word - resulting Word file allows edits, but can't be uploaded for sponsor
 - Turn on "Track Changes" and send to PI for Edits
 - Delegate can update info in SciENCv based on tracked changes after PI returns file
5. If you need to include a signed attestation, follow sponsor guidance and append to flattened SciENCv file. RSP DocuSign guidance and tutorials are found [here](#)

RSP Guidance on Other Support



<https://rsp.wisc.edu/other-support-information.cfm>

[RSP - Other Support, Biosketch and OAR Disclosure Matrix](#)

- Frequent updates on a per sponsor basis
- Covers pre/post award disclosure requirements
- HTML format – bookmark it

SciENcv and ORCID – Tips, Tricks, and Live Demo

Erin Goeldner, Senior Research Administrator, CEE

Sylvia Kmiec, CRA, Senior Research Administrator, Physics

How does SciENCv reduce administrative burden?

- Science Experts Network Curriculum Vitae (SciENCv) is a new electronic system that helps researchers assemble the professional information needed for participation in federally funded research.
- SciENCv gathers and compiles information on expertise, employment, education and professional accomplishments.
- Researchers can use SciENCv to create and maintain biosketches that are submitted with grant applications and annual reports. SciENCv allows researchers to describe and highlight their scientific contributions in their own words.

<https://www.ncbi.nlm.nih.gov/sciencv/background/>

- It lets you change formats/clone
- It keeps up with the times

Additional:

- Agencies are adopting
- Publications are being added to PubMed
- Persistent identifiers are becoming searchable

What about NSPM-33?

Changes were supposed to be coming in Spring 2022.

They're still coming.

<https://research.ucr.edu/does-disclosure-requirements-current-pending-support>

BACKGROUND

In January 2021, the White House issued the National Security Presidential Memorandum-33 (NSPM-33), which directed federal research agencies to require principal investigators (PIs) and other senior/key personnel to disclose appropriate information that “will enable reliable determinations of whether and where conflicts of interest and commitment exist.” Around the same time, Section 223 of the FY 2021 National Defense Authorization Act (NDAA), codified at 42 U.S.C. § 6605, was enacted, which requires all federal research agencies collect current and pending support disclosures as part of the application process.

To ensure consistent implementation of NSPM-33 and Section 223 of the FY 2021 NDAA, on January 4, 2022, the White House Office of Science and Technology Policy issued NSPM-33 implementation guidance, which addressed five key areas, including “Disclosure Requirements and Standardization.” Current and pending support is one piece of the larger category of disclosures.

Standardizing disclosure requirements is a central theme in the NSPM-33 implementation guidance, and federal research agencies are charged with developing model financial assistance application forms and instructions. While those efforts are underway, the Department of Energy (DOE) is taking this initial step to mandate all DOE and National Nuclear Security Administration (NNSA) offices incorporate consistent current and pending support disclosure requirements to harmonize the type of required information submitted to the Department as part of current and pending support disclosures.

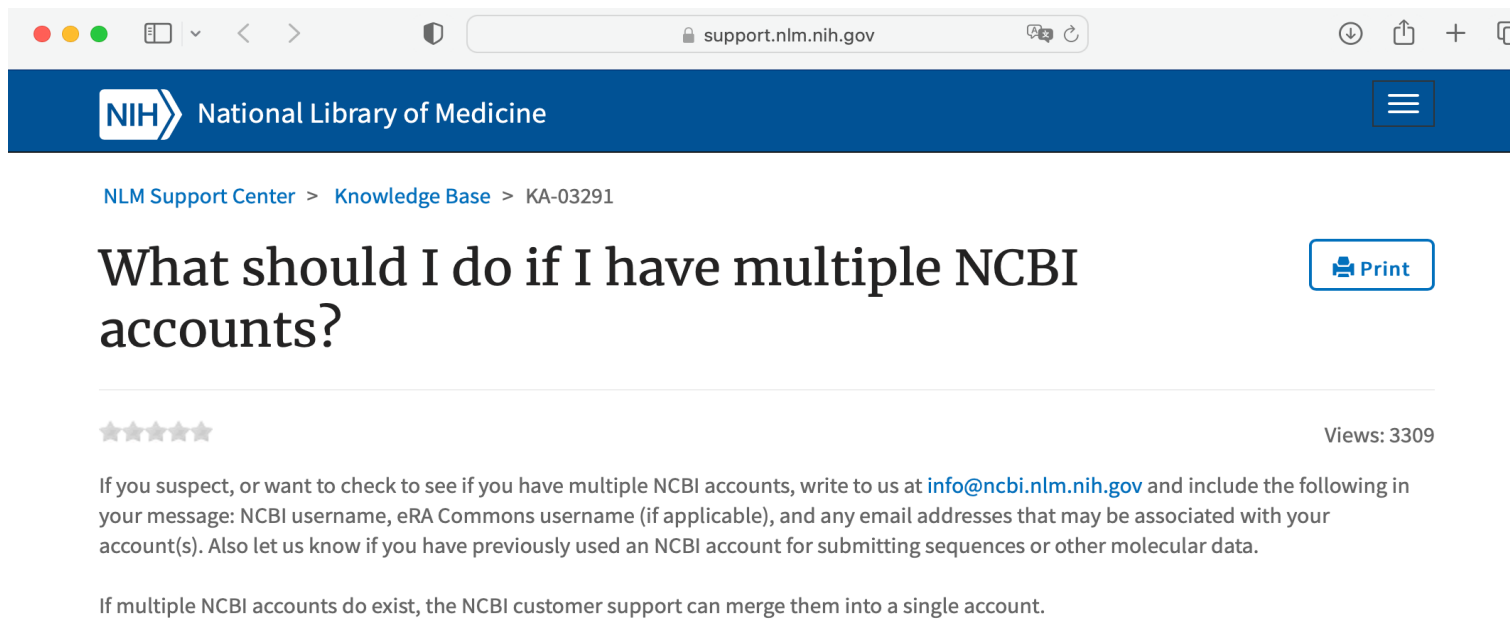
OVERVIEW OF DOE'S CURRENT & PENDING DISCLOSURE REQUIREMENTS

The DOE issued [Financial Assistance Listing \(FAL\) #2022-04](#) on June 1, 2022, directing program officers to implement new disclosure requirements for DOE and NNSA awards. Program officers will implement the provisions in new funding announcements effective immediately. **The new provisions include a certification about the completeness and accuracy of current and pending support, disclosure of past support on an as-needed basis as required in new award announcements, and a reminder about the requirement to disclose participation in foreign talent recruitment**

TIPS

Merging accounts: if they can't link their ORCID id or NSF id, they probably need to merge.

<https://support.nlm.nih.gov/knowledgebase/article/KA-03291/en-us>



The screenshot shows a web browser window displaying the NIH National Library of Medicine Knowledge Base article page. The browser's address bar shows the URL support.nlm.nih.gov. The page header includes the NIH logo and the text "National Library of Medicine". The breadcrumb trail reads "NLM Support Center > Knowledge Base > KA-03291". The main heading of the article is "What should I do if I have multiple NCBI accounts?". To the right of the heading is a "Print" button. Below the heading is a five-star rating and the text "Views: 3309". The main body of the article contains the following text: "If you suspect, or want to check to see if you have multiple NCBI accounts, write to us at info@ncbi.nlm.nih.gov and include the following in your message: NCBI username, eRA Commons username (if applicable), and any email addresses that may be associated with your account(s). Also let us know if you have previously used an NCBI account for submitting sequences or other molecular data." Below this is a paragraph: "If multiple NCBI accounts do exist, the NCBI customer support can merge them into a single account."

TIPS

- PubMed is adding more non-bio publications.
 - When I first added this product, it had to be done manually.
- Now it's in PubMed.
- If it has a PubMed number, search and add it that way.
- The next time you create a biosketch with one or more "conflicts," you'll be prompted to resolve them before making other product updates/additions.

The screenshot shows a dialog box titled "Library of Medicine" with a sub-header "Biot". A blue bar at the top indicates "1 conflict(s) to resolve". The main content asks "Is your manually-entered citation:" followed by the text: "Kolkowitz S, Unterreithmeier Q, Bennett S, Lukin M. Sensing Distant Nuclear Spins with a Single Electron Spin. Physical Review Letters. 2012-9-; 109(13):- . doi: 10.1103/PhysRevLett.109.137601." Below this, it asks "Represented as a PubMed citation below?:" and shows a checked radio button next to the same citation text, which is highlighted in blue. Two other radio buttons are present: "Not found in this list." and "Defer making a decision for now." A yellow highlighted box at the bottom states "We will update the entry in your bibliography with data from the PubMed record." and a blue button labeled "Resolve and Close" is at the bottom right.

TIPS

Et al, not et al.

5 most closely related, 5 other related will not let you have more than 5.

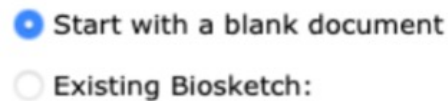
- If you see fewer than 5 checkmarks and you get the *more than 5 error*, you may need to look at the linked bibliographies (ORCID, edited, etc.).

Manual doesn't have to be manual:

- google for the DOI.

If you and the PI are both updating, try to get them to understand they want to create new versions for each solicitation.

- Do you ever want to click on “start from scratch”?

- 
- Start with a blank document
 - Existing Biosketch:

MARKDOWN SYNTAX

Markdown Syntax is useful for the Personal Statement in NIH biosketches.
In the past, it has worked (and not) for Synergistic Activities on NSF biosketches.

What you see as you input:

A. Personal Statement

```
Placeholder testing italics. bold
#First level header#
##2nd level header
```

Output:

A. Personal Statement

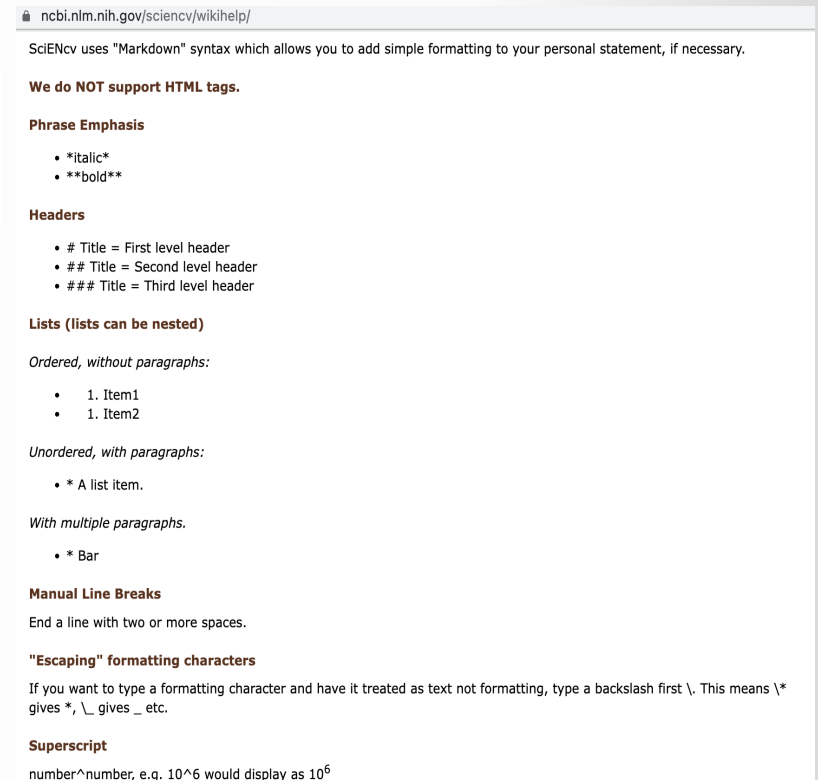
Placeholder testing *italics*. **bold**

First level header

2nd level header

test

B. Positions and Honors



ncbi.nlm.nih.gov/sciencv/wikihelp/

SciENcv uses "Markdown" syntax which allows you to add simple formatting to your personal statement, if necessary.

We do NOT support HTML tags.

Phrase Emphasis

- **italic**
- ****bold****

Headers

- # Title = First level header
- ## Title = Second level header
- ### Title = Third level header

Lists (lists can be nested)

Ordered, without paragraphs:

- 1. Item1
- 1. Item2

Unordered, with paragraphs:

- * A list item.

With multiple paragraphs.

- * Bar

Manual Line Breaks

End a line with two or more spaces.

"Escaping" formatting characters

If you want to type a formatting character and have it treated as text not formatting, type a backslash \. This means \
gives *, _ gives _ etc.

Superscript

number^number, e.g. 10^6 would display as 10⁶

ORCID iD

- ORCID (Open Researcher and Contributor ID) is a global, not-for-profit entity which offers researchers a free unique identifier (known as an ORCID iD) to researchers in any discipline.
- As one of the most widely-used researcher profiles, ORCID has registered over 10.5 million users since its launch on October 16, 2012.

Introducing ORCID



ORCID® is a registry of research identifiers. Its purpose is to distinguish scholars from one another (regardless of name variants) and provide those scholars with a means of linking to and sharing their research objects with others, including journal articles, data sets, multimedia projects, and patents. ORCID's goal is to provide one central service that links with other research identifiers. This eliminates scholars' need to enter and re-enter the same data and information in different systems. ORCID's services are for scholars in any discipline, type of organization, or geographic location. Learn more at orcid.org.

QUESTIONS

- sylvia.kmiec@wisc.edu
- <https://www.ncbi.nlm.nih.gov/sciencv/>
- <https://researchguides.library.wisc.edu/researcherprofiles/orcid>

